
Hollinswood and Randlay Parish Council

Chairman of the Council: Councillor Mrs Sheenagh Unwin

MINUTES of the monthly meeting held on **Monday 21st March 2022** at **Hollinswood Neighbourhood Centre at 7.30pm.**

PRESENT: Councillors
S Unwin
H Unwin
T Wust
C Turley
J Johnson
S Snell
V Holt
G Sinclair

In Attendance:
K Baker (Clerk)
G Johnson

F22/3027 WELCOME
Councillor S Unwin, Chairman, opened the meeting and thanked everyone for attending.

PUBLIC SESSION
None

F22/3028 APOLOGIES & APPROVAL
Councillor E Dalby Agreed Leave of Absence
Councillor S Vaughan-Hodkinson Previous Commitment
Councillor J Creed Previous Commitment
Councillor L Ricketts Work Commitments

It was proposed by Councillor Johnson and seconded by Councillor Snell, all were in favour and thus it was

RESOLVED that the apologies as listed be accepted.

F22/3029 DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda
As per the register. A copy of the register is available on request and appears on the website.

F22/3030 MINUTES OF THE MEETING HELD ON 21st FEBRUARY 2022
It was proposed by Councillor Turley and seconded by Councillor Snell that the Minutes of the meeting held on 21st February 2022 be signed as a true record, all were in favour and thus it was

RESOLVED that the Chairman signs the Minutes as a true record.

F22/3031 MATTERS ARISING, for information
Thanks were extended to Councillors V Holt and C Turley for their Pride in Your Community funding which has assisted in purchasing a picnic bench (with wheelchair access) for The Muddy and the Allotment Site, a raised planter at The Muddy and the Tool Share Shed at the Allotments.

Hollinswood and Randlay Parish Council

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F22/3032

FINANCE & GOVERNANCE

a) Minutes of the meeting held on 28th February 2022

Councillor S Unwin presented the Minutes of the meeting held on 28th February, for information.

b) Recommendations

FA22/772 Eco-Henry Rechargeable Cordless Vacuum Cleaner

It was proposed by Councillor S Unwin, seconded by Councillor Johnson, all were in favour and thus it was

RESOLVED that the Parish Council will purchase an Eco Henry Rechargeable Cordless Vacuum Cleaner for use at Randlay Community Centre.

FA22/773a Funding for the Outdoor Gym Equipment at Randlay

It was proposed by Councillor S Unwin, seconded by Councillor Wust, all were in favour and thus it was

RESOLVED that funding will be made available to purchase and install six pieces of outdoor gym equipment to be sited at Randlay Green as indicated on the plan, which was circulated for information.

FA22/773b) Funding for an additional Speed Indicator Device

Councillors C Turley, G Sinclair and H Unwin declared an interest.

It was proposed by Councillor Snell and seconded by Councillor Johnson, with three abstentions, all were in favour and thus it was

RESOLVED that up to £2500 be included in the SID budget to enable the purchase of an additional Speed Indicator Device for the partnership with SBPC, to enable a SID to be operational in both Parishes at the same time.

FA22/773c) Funding for Commemorative Jubilee Coins

It was proposed by Councillor S Unwin and seconded by Councillor Johnson, all were in favour and thus it was

RESOLVED that funding will be allocated into a budget for the provision of commemorative Jubilee coins, for all primary school children, presented in an acrylic box, with each coin having the Parish Council logo on the reverse.

c) Financial Reports

Copies of the Financial Report for the end of February had been circulated, showing an overall balance of £287,071.27 including the Free Reserve.

d) Accident Book and Near Misses

There had been no accidents or near misses since the last meeting.

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F22/3033

ASSET & PROPERTY COMMITTEE

a) Minutes of the meeting held on 28th February 2022

Councillor Turley, Chairman, presented the Minutes, which had previously been circulated, for information.

b) Updates

Paint UK will be decorating the Council Chamber on 23rd March 2022.

c) Recommendations

- i) AP22/1397c) It was proposed by Councillor C Turley and seconded by Councilor Holt that the Parish Council accepts the quotation (from Paint UK) for the redecorating of the Pavilion, following the installation of the replacement windows, all were in favour and thus it was

RESOLVED that the quotation for £897 be accepted. Arrangements will be made at the most appropriate time.

- ii) AP22/1400a) It was proposed by Councillor Turley and seconded by Councillor Snell that the Parish Council places the order for six pieces of outdoor gym equipment, to be sited on Randlay Green, as indicated on the plan which was circulated, all were in favour and thus it was

RESOLVED that an order be placed with Sunshine Gym for the provision and installation of the equipment with funding available from the Chairman's Charity Appeal and as allocated by the Finance & Governance Committee.

- iii) AP22/1400b) It was proposed by Councillor Turley and seconded by Councillor Wust, all were in favour and thus it was

RESOLVED that the Parish Council can place on order a second Speed Indicator Device following receipt of the information from SBPC regarding the external funding available for the partnership project.

- iv) AP22/1400c) It was proposed by Councillor Turley and seconded by Councillor Holt, all were in favour and thus it was

RESOLVED that the Parish Council will purchase a commemorative Jubilee coin for all primary school children, in a design which includes the Parish logo.

F22/3034

EVENTS COMMITTEE

a) Update on St George's Day events

Councillor Johnson updated Members on the arrangements, which include:

- Traditional Bingo and Fish & Chip Supper
Friday, 22nd April, 6.30 for 7pm
Randlay Community Centre, tickets, £6.00, available now

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- St George's Day
Saturday, 23rd April, 2pm to 4.30pm
Hollinswood Local Centre, Stalls available
- Hollinswood Primary School
Art & Poetry Day
1st April 2022, in the afternoon
Members welcome
The Parish Council will provide class prizes for the competitions

F22/3035 CLIMATE CHANGE WORKING GROUP

A meeting has been arranged to take place on 4th April 2022 at 7pm via zoom.
Members will consider other items identified in the Parish Strategy and receive up to date information on current projects.

F22/3036 COMMUNITY ACTION TEAM

a) Update

Copies of the current Action Plans had been circulated, these include more information about the current projects and work undertaken by the Team.

b) Randlay Blitz

A request has been submitted for TWC, CAT, Police and Probation to join with the Parish Council for a Randlay Blitz Spring Clean event in the Easter Holiday period.

c) New Issues

Matters relating to a HMO in Daywell
Parking in Brunlees Drive
Unacceptable rubbish (including waste food) around Randlay Flats

F22/3037 CORRESPONDENCE

All information received is shared with Members as soon as possible.

a) Information from SALC

Members are encouraged to read the regular updates which include important information and legal updates.

b) Randlay Redevelopment

Work continues with this long-awaited project to complete the redevelopment and regeneration of Randlay Local Centre. However, concerns continue to be raised regarding contractor parking and mud on the road.

Regular updates are shared with Members in order that the community can be reassured that work is taking place to keep the area as tidy as possible.

F22/3038 PLANNING

a) Reports

None

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b) New Applications

TWC/2022/0157 2 Bryony Rise

Members were concerned to read that permission had already been granted. However, Members would have had no objections.

TWC/2022/0177 30 Dinchope Drive, Hollinswood
Erection of a two-storey extension

RESOLVED to have no objections to the proposals.

TWC/2022/ Schneider Electrical, Stafford Park 5
Erection of a Security Hut and revised entrance

Members agreed to consider this application as it was not controversial, even though it was too late to have appeared on the Agenda.

RESOLVED to have no objections to the proposals.

c) Planning & Development Sessions

Members that had attended more of the sessions, which had good content and useful information, although members were disappointed with the presentations.

There are more sessions, with spaces available, if anyone is interested in attending.

F22/3039

WEST MERCIA POLICE REPORT

The Parish Council continues to meet regularly with representatives of the SNT and undertake walkabouts and the police are holding regular surgeries in Hollinswood, Randlay and Stirchley. Local intelligence continues with regards to drugs on the estates.

It was also confirmed that the Parish Council will be supporting the police work with regards to CSE and The Holly Project in the local area.

The Neighbourhood Watch Scheme in Deepdale is active, but awaiting the road signs and the Scheme in Dunsheath is awaiting registration.

F22/3040

FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Councillor Turley updated Members on the work in the Valley and in particular the tasks carried out at recent Volunteer Days.

Work has continued at the Dew Pond (although a report is necessary regarding possible oil (or similar) spillage near to the site.

Thanks were extended to all the volunteers, councillors and staff for the work recently completed. This included access improvements on the path to The Meadow and a new access to Bridlepath One.

A further meeting is required with Idverde to identify the work, and confirm the quotation, there is also a need to discuss the use of appropriate machinery.

There is to be an Easter Trail, with certificates, this will commence on 4th April 2022 for the Easter Holiday period.

An entry has been submitted into the Dobbies Community Project Scheme.

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F22/3041

CHAIRMAN'S REPORT

Councillor S Unwin thanked everyone for their help with the tree-planting on 13th March for the Queen's Green Canopy.

Chairman's Charity

The balance is currently £2421.36. This was quite a success considering the difficulties experienced throughout the year due to Covid. The Chairman thanked everyone for their help with fund-raising which will assist in the provision of the Outdoor Gym Equipment, SNAC project and hopefully provide some footpath art.

F22/3042

CLERK'S REPORT

Speed Indicator Device Project

The sockets have now been installed at it is hoped that the scheme will go live before the end of this week.

Queen's Green Canopy

Trees have been planted around the Parish, and appropriate signs / plaques will be erected.

SNAC@HARP

Regular art, music and dance sessions are continuing. A steel band taster session will take place on 2nd April.

A request has been submitted to Telford Rotary to via the funding from the wheelchair swing to sensory equipment.

Local Centre Services Charges

The Parish Council is working with Randlay Primary School and Southwood Hub to regularize the local centre re-charges which currently come to the Parish Council.

Randlay Valley Car Park

TWC has confirmed that there will be 100% relief for the Rates for 2021/22 and discussions are continuing regarding re-opening up the car park in 2022/23.

NALC National Salary Increase

It has been confirmed that Local Government will receive a 1.75% increase, backdated to April 2021. The amount required will be added as an Earmarked Reserve.

Allotments

We are currently chasing outstanding payments.

The bench and shed are in place, and a picnic area with wild flowers will be created near to the gate.

New taps have been fitted and this has identified that some pipework will need upgrading. A quotation has been requested.

We are waiting for the quotation for the drainage work.

Safe Stronger Communities

A meeting has been arranged with a representative of TWC, this takes place on 23rd March. The launch has been arranged for 2nd April at The Sambrook Centre.

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Happy Healthy Holiday Activities

The grant application, for three years, to provide events at Easter, Summer and Christmas has been successful.

COUNCILLORS REPORT

None

F22/3043 MATTERS FROM TELFORD & WREKIN COUNCIL

None

F22/3044 PARISH MATTERS

- a) Car Parking back of shops and use of the main car park
- b) Mud on Randlay Avenue
- c) Graffiti in the underpasses
- d) Garden Maintenance Scheme
- e) Randlay Valley Footpaths, bollards, barriers and fencing needed
- f) Randlay (and Hollinswood) are looking very nice and colourful with the additional bulbs making a real difference.

All matters will be reported to the relevant organisations for action or undertaken by the Landscape Management Team.

F22/3045 MEETING SCHEDULE

28 th March 2022	7.00pm	Finance & Audit	HNC
	8.00pm	Events	HNC
25 th April 2022	7.00pm	APM With Guest Speaker	Zoom

There being no further business, the Chairman closed the meeting at 8.45pm, thanking members for their important contributions to the meeting

SignedDate.....

Please note that these minutes will remain DRAFT until confirmed as a true record at the next Full Council meeting on Monday, 16th May 2022.